Valid for lodgement until 30 June 2016

Authorisation to confirm a valid card/application

Working with Children (Risk Management and Screening) Act 2000

This form is to be completed by applicants/cardholders who have applied for, or hold a blue/exemption card to advise they are undertaking child-related activities with a new or additional organisation.

Part A – Cardholder/applicant's details

1 **Family name**
2 First name
3 Middle name
4 Date of birth D D M M Y Y Y Y
5 Current postal address
Postcode
6 Telephone
7 Mobile
8 Email
9 Card number *(if known)*

Part B – Child-related activity type

Please indicate the type of child-related activity for the new or additional organisation:

- ☐ Volunteer
- ☐ Student
- ☐ Paid employee *(complete Part C)*

Part C – Current application/card details

Please indicate the type of application lodged, or current card held:

- ☐ **'V'** Volunteer or student card *(payment required in Part H)*
- ☐ **'P'** Paid card *(no payment required)*
- ☐ **'E'** Exemption card *(no payment required)*

Part D – Organisation details (to be completed by the organisation)

1 Name of organisation
2 Organisation ID number *(if known)*
3 Postal address of organisation
Postcode
4 Contact person's name
5 Contact person's position
6 Telephone
7 Email

Part E – Category of child-related activity (to be completed by the organisation)

Information about categories of child-related employment and whether any exemptions apply is available from www.bluecard.qld.gov.au.

Please select the type of child-related activity to which the employment relates:

- ☐ Child accommodation services including home stays
- ☐ Child care (including education and care)
- ☐ Churches, clubs and associations
- ☐ Education programs conducted outside school (suspended or excluded students or flexible arrangements under the *Education (General Provisions) Act 2006*)
- ☐ Emergency Services Cadet Program
- ☐ Health, counselling and support services (including disability services)
- ☐ Licensed care services
- ☐ Local Government
- ☐ Paid private teaching, coaching or tutoring
- ☐ Religious representatives
- ☐ Residential facilities
- ☐ School boarding houses
- ☐ School crossing supervisors
- ☐ Schools (other than registered teachers and parents)
- ☐ Sport and active recreation

OFFICIAL USE ONLY

Receipt number: Date: Initials:

Part F – Cardholder/applicant's declaration

I declare that:

- the details provided in this form are true and correct;
- I understand it is an offence to provide a false or misleading statement or document;
- I am proposing to start or continue in regulated employment;
- I am not entitled to an exemption;
- I understand my organisation will be advised whether or not I have a current application for, or hold a current blue/exemption card; the outcome of this application which may include whether my application is withdrawn, or a negative notice issued, or if my blue/exemption card is subsequently suspended or cancelled;
- I understand and will comply with my blue/exemption card obligations as a blue/exemption card applicant/cardholder; and
- I consent to confirmation of the validity of my card being published or provided.

Signature of applicant/cardholder

Full name of applicant/cardholder

Date of signature D D M M Y Y Y Y

Part G – Organisation/employer declaration

I declare that:

- the details provided in this form are true and correct;
- I understand it is an offence to provide a false or misleading statement or document;
- I am authorised to submit this form on behalf of the organisation;
- the blue/exemption card holder/applicant is proposing to start or continue in regulated employment;
- an exemption does not apply;
- I have either:
  - checked the name, date of birth and signature details provided in this form and confirmed they match those on the identification documents sighted; or
  - delegated this responsibility to a prescribed person and have attached the 'Identification verification by prescribed person' form.

Signature of organisation's representative

Name of organisation's representative

Position held within organisation

Date of signature D D M M Y Y Y Y

Part H – Payment options for PAID employees only
The application fee is GST exempt (under division 81), non-refundable and subject to change.

Payment is required where a volunteer applicant/blue cardholder is proposing to undertake child-related activities in a paid capacity. Upon lodgement and processing of this form, a paid (P) card will be issued (provided there has been no change to eligibility) which can be used for any other child-related activity being provided (paid or unpaid). Please select one of the following payment methods:

☐ Cash or EFTPOS *(over the counter transaction only)*

☐ Cheque/Money order—made payable to Blue Card Services (ABN 60 789 586 626)

☐ Credit card *(complete details below)*

Please charge **$81.40** to: ☐ Mastercard ☐ Visa

Number Expiry date M M / Y Y

Name of credit cardholder

Credit cardholder's signature

Applicant name *(if not credit cardholder)*

Receipt details: Postal address for receipt (*must be completed if the receipt is to be sent to someone other than the applicant*)

Postcode

Privacy notice

The *Working with Children (Risk Management and Screening) Act 2000* allows the collection of personal information to assess your eligibility to be issued with a blue/exemption card. Information will be provided to Queensland Police, and may be provided to police, courts, prosecuting authorities or other authorised agencies as part of the screening process. Information may also be given to:

- certain disciplinary bodies to obtain relevant disciplinary information; and/or
- your employer, any supervisory body, or other person you have authorised to discuss your application on your behalf.

Personal information will only be provided to other persons or agencies with your permission or where required by law.

For more information about the blue card system and your obligations go to www.bluecard.qld.gov.au.

Blue Card Services, Public Safety Business Agency

PO Box 12671, Brisbane George Street QLD 4003

53 Albert Street, Brisbane QLD 4000

07 3211 6999 or 1800 113 611

Fax 07 3035 5910

www.bluecard.qld.gov.au