



commission for
children and young people
and child guardian

										initials:
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OFFICIAL USE ONLY	
A/C Code:	ELG
Date:	
Receipt number/initials:	

Application to cancel a negative notice

This form should be lodged if you have been issued with a negative notice and would like to apply to have the negative notice cancelled. However, you may not apply to have your negative notice cancelled if your negative notice was issued within the last two years, or you made a previous application to cancel the negative notice within the last two years.

Alternatively, where the decision to issue you with a negative notice was made on wrong or incomplete information, or you were a relevant disqualified person at the time of the decision, you may apply to have the decision to issue you with a negative notice reassessed. If you are no longer subject to an offender prohibition order, a disqualification order or reporting obligations under the *Child Protection (Offender Reporting) Act 2004* you may apply to have the decision to issue you with a negative notice reassessed.

The Commissioner cannot cancel a negative notice where the person:

- has been sentenced to imprisonment in relation to a disqualifying offence
- has current reporting obligations under the *Child Protection (Offender Reporting) Act 2004*
- is subject to a child protection offender prohibition order, or
- is subject to a disqualification order made by a court.

It is important to note that your negative notice will remain current until it is cancelled.

If the Commissioner cancels your negative notice, you may then apply for a blue card to work in regulated child-related employment or carry on a regulated child-related business.

Note: It is an offence to apply for or start in child-related employment (regulated by the *Commission for Children and Young People and Child Guardian Act 2000*) until the negative notice is cancelled. Prior to commencing voluntary child-related employment or carrying on a child-related business you must hold a current blue card.

To avoid delays in processing your application, please complete the application form in full using BLOCK LETTERS, including the Payment Options, sign and date the form where required.

Note: It is an offence to provide false or misleading information to the Commission.

PART A Applicant's Details	
<p>1 Have you ever applied for or held a blue card? Yes <input type="checkbox"/> No <input type="checkbox"/> Blue card no./employee reference no. (if known) <input type="text"/></p>	<p>4 Have you been known by any other names? (including surname at birth, previous married names, maiden names, aliases) No <input type="checkbox"/> Go to question 5 Yes <input type="checkbox"/> Give details Surname <input type="text"/> First Name <input type="text"/> Middle Name/s <input type="text"/> Reason for name change Deed Poll <input type="checkbox"/> Marriage <input type="checkbox"/> Alias <input type="checkbox"/> Other <input type="checkbox"/> <i>If insufficient space, attach a separate list.</i></p>
<p>2 Applicant's title Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="text"/></p>	<p>5 Gender Male <input type="checkbox"/> Female <input type="checkbox"/></p>
<p>3 Your present name Surname <input type="text"/> First Name <input type="text"/> Middle Name/s <input type="text"/> I do not have a middle name (please tick) <input type="checkbox"/> Abbreviations of first name eg. Elizabeth abbreviation Liz <input type="text"/> Note: You must tell the Commission within 14 days if you change your name or start using another name.</p>	<p>6 Date of birth <input type="text"/></p> <p>7 Place of birth Town/City <input type="text"/> State <input type="text"/> Country <input type="text"/></p>

Applicant's Name



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PART A Applicant's Details
1 Have you ever applied for or held a blue card?
2 Applicant's title Mr Mrs Miss Ms
3 Your present name
Surname First Name Middle Name/s
4 Have you been known by any other names?
5 Gender Male Female
6 Date of birth
7 Place of birth
Town/City State Country

Applicant's Name [] [] [] [] [] [] [] [] [] []

8 Current residential/postal address
Note: You must tell the Commission within 14 days if your address changes.

 Postcode

9 Your telephone numbers

Daytime Area code ()

After hours Area code ()

Mobile

10 Are you currently or have you ever been:

registered teacher

carer approved by Dept of Communities (Child Safety Services)

registered health practitioner

registered or enrolled nurse or midwife

licensee of a child care service

director or nominee of a care service licensed by the Dept of Communities (Child Safety Services)

director of a school's governing body

11 Applicant's Declaration
 (Please read carefully before signing)

- I declare that the information I have supplied on this form is true and correct.
- I understand that screening will include checks of police information (including charges, convictions and certain investigative information) and certain disciplinary information. If any relevant records are identified, extra information may be sought from courts, police, prosecuting authorities and other bodies for a full, informed assessment. I consent to the Commission obtaining this information as part of my screening.
- I understand my consent can be withdrawn at any time before a decision is made on my application.

Signature of Applicant

Full name of applicant

Date / /
DAY MONTH YEAR

Privacy notice
 The Commission for Children and Young People and Child Guardian Act 2000 allows us to collect your personal information, which is accessed by Commission staff to assess your application for a blue card.

Some of this information goes to Queensland Police, and may be sent to interstate or federal police to conduct criminal history checks. Information may also be given to:

- certain disciplinary bodies to get relevant disciplinary information about you
- your employer, any supervisory body, or other person you have authorised to discuss your application on your behalf. This enables us to update them on your blue card application and any changes to your blue card status.

Advice about your blue card's validity may also be provided through the Commission's online blue card verification process.

Personal information will not be given to any other person or agency unless we have your permission or the disclosure is authorised or required by law.

Important information
 You can withdraw your consent to screening at any time before a decision is made.

If you withdraw your consent to screening your negative notice will remain current.

If you have a current negative notice you must not apply for, start or continue in regulated employment or carry on a regulated business or you may be subject to penalties of up to 5 years imprisonment or a fine of up to \$50,000.

Commission for Children and Young People and Child Guardian

Address: Level 17, 53 Albert Street
 Brisbane Qld 4000

Postal: PO Box 12671
 Brisbane George Street Qld 4003

Phone: 07 3211 6999 or **Freecall:** 1800 113 611
Fax: 07 3035 5910

www.bluecard.qld.gov.au

PART B Payment Options (this section must be completed). Please note the application fee is GST exempt (under division 81), non refundable and subject to change. For the current prescribed fee please see schedule of fees.

Please select one of the following payment methods:

Cash (over the counter transaction only) Cheque **Cheque/money order payable to:**
 Credit Card Complete details below Money Order Commission for Children and Young People and Child Guardian

Name on credit card Number

Please charge the prescribed fee to: Mastercard Visa

Cardholder's signature Expiry Date /

Applicant's Name

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Cardholder's signature Expiry Date /

Applicant's Name



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Blue card application fees from 1 July 2009 - 30 June 2010

Paid employees (including renewal applications)	61.85
Family Day Carers (including renewal applications)	61.85
Businesses (including renewal applications)	61.85
Volunteers and students (new and renewal applications only)	No fee
Application to cancel a negative notice	61.85
Eligibility declaration	61.85
Replacement blue card (Businesses, Paid employees, Volunteers and Students)	10.30

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