



commission for  
children and young people  
and child guardian

# Request to consider alternative identification

A blue card applicant who cannot satisfy the Commission's identification requirements should lodge this form together with their blue card application so that the Commissioner can consider whether the alternative identification documents provided are sufficient for employment screening purposes.

To satisfy the identification requirements, you must provide:

**EITHER** **List 1** + **List 2**

one original identification document from List 1 and one original identification document from List 2 which together show the **applicant's full name, date of birth and signature;**

**OR** **List 1** + **List 1**

two original identification documents from List 1 which together show the **applicant's full name, date of birth and signature;**

If the blue card applicant is unable to satisfy the identification requirements above, they must submit alternative forms of identification which together show their **full name, date of birth and signature** for the Commissioner's consideration.

### How to complete this form

The blue card applicant must complete **Parts A, B, C and D**

The person responsible for sighting the applicant's identification (employer/volunteer co-ordinator/prescribed person\*) must complete **Part E**

\* A prescribed person is a Justice of the Peace/ Commissioner for Declarations/Police Officer/Lawyer

## PART A Blue card applicant's details

1 Family name

2 First name/s

3 Middle name/s

4 Current postal address  
  
  
 Postcode

5 Daytime contact no.

The following details are required for identification purposes

6 Date of birth

7 Place of birth

## PART B Identification documents

**If the blue card applicant is able to provide any identification documents from List 1 or List 2 please indicate the documents sighted below.**

Please tick the appropriate box and record the document number (where applicable).

### LIST 1

#### Signature Document

Current driver licence/learner's permit/proof of age card (with photo)

**Document No:**

**Issued in the state of:**

Current passport (with photo)

**Passport No:**

#### Non-Signature Document

Birth certificate (or extract)

**Reference No:**

Australian citizenship certificate or current document evidencing permanent Australian residency status

**Reference No:**

### LIST 2

#### Signature Document

Current Pension Concession Card/Dept of Veterans' Affairs Entitlement Card/Senior's Health Card/Health Care Card/any other current financial entitlement card issued by Centrelink.

Current Credit Card or account card from a bank/building society/credit union (with name and signature)

Current Positive Notice Blue Card (issued by the Commission)

Current student identification card issued by a tertiary education institution or school (with photo and signature)

Current Qld Gaming Machine Licence

Current Qld Licence issued under the Weapons Act

#### Non-Signature Document

Current Medicare card

Current Qld crowd controller/private investigator/security officer licence

Passbook or account statement issued by a bank/building society/credit union dated in the last 6 months

Australian taxation assessment notice dated in the last 6 months

Please tick this box if the blue card applicant is unable to provide any identification documents from either List 1 or List 2.

### PART C Alternative identification documents

Please provide details of the identification documents the blue card applicant is submitting for consideration.

**At least 3 identification documents which together show the applicant's full name, date of birth and signature must be submitted.**

1.

2.

3.

4.

5.

**You must attach photocopies of the identification documents (both sides) you are submitting for consideration (including any documents indicated in Part B).**

### PART D Blue card applicant's declaration

I declare the only List 1 or 2 identification documents I am able to provide are those indicated in Part B or I have acknowledged that I am unable to provide any identification documents. I declare that the alternative identification documents listed in Part C and the information I have supplied in this form is true and correct.

I understand that providing a false document or making a misleading statement may attract a penalty under the *Commission for Children and Young People and Child Guardian Act 2000*.

Full name

Signature

Date

DAY MONTH YEAR

**Note: it is an offence to provide false or misleading information to the Commission.**

### PART E Employer's/volunteer coordinator's/ prescribed person's declaration

I declare I have checked the details provided in this form and confirm they match those on the identification documents sighted.

Full name

Position

Organisation (if applicable)

Signature

Date

DAY MONTH YEAR

**Note: it is an offence to provide false or misleading information to the Commission**

### OFFICIAL USE ONLY

Reference number

Approved/not approved

Signature

Date

DAY MONTH YEAR

This form should be submitted together with the blue card application and mailed to:

#### Employment Screening Services

#### Commission for Children and Young People and Child Guardian

**Address:**

Level 17, 53 Albert Street  
Brisbane Qld 4000

**Postal:**

PO Box 12671  
Brisbane George Street Qld 4003

**Phone: 07 3211 6999 or Freecall: 1800 113 611**

**Fax: 07 3035 5910**

**[www.bluecard.qld.gov.au](http://www.bluecard.qld.gov.au)**