



Ceasing child-related business/change to business details

If you are no longer operating or have changed the nature or contact details of your business please complete this form and return it to:

Employment Screening Services

Address: Level 17, 53 Albert Street, Brisbane Qld 4000

Postal: PO Box 12671, Brisbane George Street Qld 4003

If this notification is received before the application is finalised, the Commission will discontinue the application and a blue card will not be issued. Failure to notify the Commission within 14 days of the work ceasing may attract a penalty under the *Commission for Children and Young People and Child Guardian Act 2000*.

If you have any questions in relation to this matter please contact blue card enquiries on **07 3211 6999** or **1800 113 611**. Fax: **07 3035 5910**.

PART A - Applicant's/card holder's details

1 Family name

2 First name/s

3 Middle name/s

4 Date of birth

5 Place of birth

6 Current postal address

 Postcode

7 Blue card number (if known)

8 Reason for completing this form (please tick)

- Ceased child-related regulated business
Please complete *Part C*
- Change to the contact details and/or nature of your child-related business
Please complete *Parts B and C*

Note: a blue card is valid for 2 years (unless suspended or cancelled earlier) and can be used for all child-related services regulated by the Act. If you commence another child-related business regulated by the Act please contact blue card enquiries.

PART B - Change to business details (If the contact details and/or nature of your regulated business have changed, please record your new details in this part)

9 Name of business

10 Postal address of business

11 Phone

12 Fax

13 Email

14 Type of child-related business for which a blue card is sought (please tick appropriate box)

- Health, counselling and support services
- Private teaching, coaching or tutoring
- Child care*
- Education programs outside schools
- Child accommodation services, including homestays
- Sport and active recreation (excluding amusement parks)
- Operators of hostels for rural children
- Director of a governing body of a non-state school*
- Licensed care service*
- Religious representatives*

*The Commission has an obligation to notify certain bodies of specified outcomes.

PART C - Applicant's/blue card holder's declaration

I declare that the details provided in this form are true and correct.

I understand that providing a false or misleading statement or document may attract a penalty under the *Commission for Children and Young People and Child Guardian Act 2000*.

Signature

Full name

Date / /
DAY MONTH YEAR